

Intention of Marriage Form

Congratulations on your engagement and upcoming wedding! We are delighted that you are considering Faith Lutheran Church as the place to start your marriage.

The first step on this journey is to complete this Intention of Marriage contract. Signing and completing this form indicates that you are aware of and agree to the policies listed in this contract and the FLC wedding manual.

Once you've completed this form, please contact the Director of Administration and Communications to reserve your date and submit your \$100 refundable deposit. This fee is refundable only if there is no change of date, no damages to the property and its contents, no violations of church policies, and no cancellation occurs.

There are a few other items to keep in mind in the days ahead.

- All Saturday weddings must vacate the church no later than **4:00 p.m.**
- Contact and schedule meetings with your pastor, Wedding Coordinator, and the Director of Music Ministries.
- Secure a marriage license at least six weeks prior to your wedding and deliver it to the Wedding Coordinator on the day of the rehearsal.

Please contact the Director of Administration & Communications at 515-225-8334 with questions.

Requested Wedding Date: _____ Time of Ceremony: _____

Name of Party A: _____

Signature of Party A: _____ Date: _____

Phone: _____ E-mail Address: _____

Mailing Address: _____

Name of Party B: _____

Signature of Party B: _____ Date: _____

Phone: _____ E-mail Address: _____

Mailing Address: _____

